

COVID-19 Employee Screening Log

Name of Establishment: _____



Employee Name: _____ Job Title: _____

COVID-19 Symptoms:

- Cough → Shortness of breath/difficulty breathing → Fever → Headache → Muscle pain → Chills or repeated shaking → Sore throat → New loss of taste or smell

If an employee displays or discloses any of the above symptoms, the employee should be sent home immediately and the following completed:

Date the employee was sent home: _____ Recorded temperature (if possible): _____ Date the employee returned to work: _____

It is recommended that any employee sent home with a fever only be allowed to return to work when:

- She or he has had no fever for at least 72 hours without taking medication to reduce fever during that time; and
- Any respiratory symptoms (cough and shortness of breath) or other symptoms listed above are not present.

Alternatively, the employee may return to work earlier if a doctor confirms through testing that the cause of the employee's fever is not COVID-19 and provides a written release for the employee to return to work. Employees sent home without a fever but displaying any other symptoms should contact a health care professional and should only return to work once none of the above symptoms are present.

Date	Body Temperature (if possible)	Any Symptoms Displayed/Disclosed ("None", or list all symptoms)	Employee Certification (that any symptoms have been disclosed)	Screened by (supervisor name)